

**BILLING INFO**  
Please Print

Company Name \_\_\_\_\_  
 Your Name \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Phone (\_\_\_\_\_) \_\_\_\_\_ Fax (\_\_\_\_\_) \_\_\_\_\_  
 Email Address \_\_\_\_\_

Notes: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_**SHIPPING INFO**  
 Check if same as above

Company Name \_\_\_\_\_  
 Your Name \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Phone (\_\_\_\_\_) \_\_\_\_\_ Fax (\_\_\_\_\_) \_\_\_\_\_

**ITEM AND IMPRINT INFORMATION**

Item Number \_\_\_\_\_ Qty \_\_\_\_\_ Color \_\_\_\_\_  
 Price per Mug \$ \_\_\_\_\_ Number of Screen \_\_\_\_\_ Price per Screen \$ \_\_\_\_\_  
 Shipping Price \$ \_\_\_\_\_ Imprint Instruction \_\_\_\_\_

Both Side Imprint



(left side)



(right side)

If you already have artwork please submit artwork via e-mail to info@discountmugs.com. please attach separate page if you have more information

**Need paper proof/Mock up?**

Production will not start until Proof/Mock is approved

Yes

No

**if no mock up we will send to production****NEED ORDER BY** Normal production time For Event Date: \_\_\_\_\_**SHIP BY** UPS Ground  2 Day  3 Day  Overnight Shipping FedEx  2 Day Truck Customer Account # \_\_\_\_\_**BILLING INFO** Visa  Mastercard  Amex  Discover  Check Please call us before you write out your check

Card Name \_\_\_\_\_ Amount Total: \$ \_\_\_\_\_

Card #: \_\_\_\_\_ Exp: \_\_\_\_\_

Payment required before receiving your goods. For special payment method please contact our customer representatives.